



## DEPARTMENT OF ARCHAEOLOGY & HISTORIC PRESERVATION

*Protect the Past, Shape the Future*

# **IMPORTANT CULTURAL RESOURCE REPORT UPDATE**

**EFFECTIVE NOVEMBER 2, 2009**

### **Cultural Resource Report Format Requirement**

The Washington State Department of Archaeology and Historic Preservation now has a secure web-accessible cultural resource information system, WISAARD. This secure portal allows professional archaeologists and tribal cultural resources staff to access digital copies of reports, site forms, National Register and Washington State Heritage Register nominations, historic properties, and cemeteries in Washington State.

In order for researchers to utilize the WISAARD in the most efficient manner, effective November 2, 2009, DAHP requires that all cultural resource reports (surveys, management plans, monitoring reports, data recovery reports, letter reports, etc.) to be submitted in PDF format on a labeled CD along with an unbound paper copy.

Please note that the PDF should be a single file containing the cover sheet, figures, graphics, appendices, attachments, correspondence, etc.

Please feel free to contact Annie Strader, DAHP GIS Center at 360/586-3078 or [annie.strader@dahp.wa.gov](mailto:annie.strader@dahp.wa.gov), if you have questions about the PDF format requirements.